

**DEPARTMENT OF HEALTH SERVICES**

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March 5, 1998

PPL No. 98-006

All County Medi-Cal Administrative Activities (MAA)/  
Targeted Case Management (TCM) Coordinators and  
Advisory Committee Members

**DIRECT CHARGING FOR MAA**

Allowable costs for time and resources related to MAA are determined through either a time survey or separately identified and direct charged. The purpose of this transmittal is to clarify costs which may be direct charged.

Costs may be direct charged only if they are so identified in the MAA claiming plan. If a local governmental agency wishes to change their method of capturing costs, an amendment to the MAA claiming plan must be submitted to the Administrative Claiming Unit of the Department of Health Services. Unlike costs captured through the time survey, costs to be direct charged must be tracked on an ongoing basis throughout the entire fiscal year.

There are five categories of costs which may be direct charged:

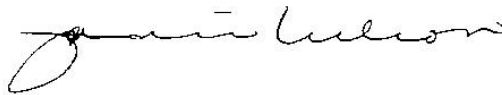
- (1) MAA/TCM Coordination and Claims Administration
- (2) The actual cost of providing Medi-Cal Non-Emergency, Non-Medical Transportation
- (3) Program Planning and Policy Development when performed 100% of staff paid working time
- (4) Contractors with MAA "specific" contracts
- (5) Other costs which can be identified as specifically pertaining to the performance of MAA

The Direct Charge Worksheet (Worksheet 2) has been developed as part of the MAA invoice to capture and claim costs being direct charged. Costs which are direct charged, cannot appear anywhere else on the MAA Detailed Invoice, as this would result in duplicate claiming.

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The instructions for the MAA invoice provides detail on the mechanics of claiming costs through direct charging. If you have any questions regarding this matter, please contact the Federal Liaison Unit Analyst assigned to your local governmental agency.

Sincerely,



Janet Wilson, Acting Chief  
Medi-Cal Benefits Branch

Targeted Case Management:	
Medi-Cal Administrative Activities:	X
Policy Effective Date:	7-1-95
Policy Reference:	PPL No. 98-003

cc: See next page